

## **Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on October 20, 2004 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on October 20, 2004 at 5:15 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

### **Board Members:**

Chairperson George Benatz

Vice Chairperson Drake Meinke (absent)

Linda McDonough

Jesus Valdez

Gerald Wombacher

**Staff:** Administrative Assistant Charlotte Hawken

**Others in attendance:** No one.

**CALL TO ORDER** - Chairperson Benatz called the meeting to order at 5:28 p.m. and noted that Vice Chairperson Meinke and Boardmember Wombacher were absent.

**PUBLIC COMMENT** - None.

**CONSIDERATION OF THE MINUTES** - Consideration of approval of the minutes of the regular meeting held on September 15, 2004. Boardmember McDonough moved to approve the minutes with a change to the paragraph numbered 1 under the Clarkdale Heritage Center item. Section 1 should continue as follows: because the archival items and artifacts belonging to the Center would be stored with the Town's archives, but be accessioned separately. Chairperson Benatz seconded and the motion passed unanimously.

### **REPORTS**

**CHAIR** - Chairperson Benatz had no report.

**STAFF**- Administrative Assistant Hawken reported Jerry Wiley had asked about old photos of the Town Park. Boardmember McDonough responded that are some in the archives but they are inaccessible until the new archival space is useable.

**BANDSTAND/GAZEBO** - Consideration of the status of the bid and scope of work, the fundraising and the plaque for the bandstand. Chairperson Benatz reported that the work on the gazebo is progressing. He stated he attended the October 13<sup>th</sup> meeting of the fundraising group, which is now planning the plaques. He and Boardmember McDonough stated they would submit photos and wording for the plaques to the group before the next meeting on October 27<sup>th</sup> at 6 p.m. The group thinks they should be placed to the right of the steps as you face the bandstand. An opening celebration is being considered between January 15<sup>th</sup> and February 12<sup>th</sup>, which is Arizona's birthday. They will be seeking donations by December 1<sup>st</sup>. Boardmember Valdez mentioned that the Cottonwood Community Band could play some John Phillips Souza music for the occasion.

**CLARKDALE HERITAGE CENTER**- Consideration of the proposed lease agreement between the Town and the Center and the proposed partnership of the Heritage Conservancy Board/Town with the Clarkdale Heritage Center (Center) for events and programs (public service agreement). The Board members agreed they would like to be doing whatever can be done in the archive rooms now in order to move the materials as soon as possible.

Discussion about the proposed lease agreement between the Center and the Town included the following issues:

1. Regarding Section 6, the Board agreed to recommend the following wording for item c.: The development of four historic displays to be viewed in a secured environment in Town or other public facilities, or other Verde Valley museums.
2. The Board reviewed the Center's bylaws and agreed to trust the Center governing board to distribute its property appropriately should they disband.

**TOWN BUDGET – Consideration and prioritization of possible projects, including using the \$1200 Yavapai-Apache Nation donation allotted to the Heritage Conservancy Board town budget.**

The Board agreed to postpone this item to the next meeting. Discussion included the following issues:

1. \$2500 is still available to fix up the archival space in the Town building at 900 First North Street. They wanted to know if there is heating downstairs. They stated their first priority is to finish that space so they can move the archival items into it as soon as possible. They think they can safely move items into the two northwest rooms before the plumbing is completed upstairs.
2. Otherwise they are uncertain how to allocate other Board funds since they don't know what will happen during the next year and want to focus on properly storing the archival items.
3. They discussed spending the \$1200 donation on metal shelving for the archive and a storage pod for less demanding storage of artifacts if they run out of room in the building.

**CLUBHOUSE POLICY – Consideration of the town's Clubhouse policy.**

The Board agreed that the building is there for the public to use but also feel it should not be abused in the process. There was a question whether there is general access to the downstairs since the auditorium stage door has been unlocked for use of the basement by the Old Town Players during their plays. They questioned how to control the number of people who attend an event and whether the Town has consequences if policies have not been followed? They requested this be on their next agenda along with the following information:

Alcohol waiver application.

Clubhouse rental policies.

The Council's worksession minutes.

Date when this item will go back to the Council.

**FUTURE AGENDA ITEMS – All of the above.**

**ADJOURNMENT** – With no further business, and without objection, the meeting adjourned at 7:10 p.m.

**APPROVED:**

**SUBMITTED:**

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George Benatz, Chairperson

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Charlotte Hawken, Administrative Assistant